

Rose Bowl Aquatics Swim Team 2023-2024 Team Support Policies

The success of the Rose Bowl Aquatics Swim Team program relies on the support of ALL of our Rose Bowl families. While swimming provides lifelong lessons and benefits to the swimmers, none of it is possible without parent participation in organizing and running the swim meets and activities.

Team Support Hour Requirements

All Swim Team families are required to contribute Team Support Hours to assist our team. Each family's minimum required hours are determined by the placement of their highest level swimmer, as of September 1, 2023, per Schedule A below.

- Support hours must be completed between September 1, 2023 and July 31, 2024.
- **Every family is required to sign up for a minimum of 4 hours during each of Rose Bowl's large hosted Championship meets.** Large hosted Championship meets include: Pacific Committee Championships (typically in February), Age Group Championships (typically in March), and Summer Age Group Championships (typically in July; at an away venue) TBD. This requirement applies regardless of whether or not you have a swimmer participating in the meet and/or if you have already completed your total required team support hours.
- Team Support Hours are tracked in Team Unify. You are responsible for ensuring the accuracy of your Team Support Hours record online throughout the year. Please direct any questions regarding inaccurate or missing hours to the Team Support Chair, Diane Docter at diane.docter@gmail.com or (310) 948-4347.
- If a family is having difficulty fulfilling their obligation, it is the family's responsibility to notify the Team Support Chair early in the year to obtain assistance.
- **Failure to fulfill the minimum Team Support Hour requirements will result in a \$25.00 per hour charge for unfulfilled hours on your August 1, 2024 Booster Club (Team Unify) billing.**

Schedule A: 2023 – 2024 Team Support Hour Requirements

Practice Group	Annual Support Hours per Family	Practice Group	Annual Support Hours per Family
10&U Bronze	20	13-14 Bronze	20
10&U Silver	30	13-14 Silver	30
10&U Gold	30	13-14 Gold	35
11-12 Bronze	20	Senior 1	20
11-12 Silver	30	Senior 2	30
11-12 Gold	35	Senior 3	35
		National	40

Group Changes During the Swim Season

- If your swimmer changes practice groups after September 30, 2023, your Team Support Hours are adjusted ONLY if your swimmer moves to a group with a lower minimum number of support hours. Your account will not incur additional hours if your swimmer moves to a practice group with a higher number of Team Support Hours.
- If your swimmer joins the competitive Swim Team after September 30, 2024, your Team Support Hours will be prorated based upon the month they joined the competitive team, per Schedule B, below.

Schedule B - Prorated Team Support Hours

Month Joined	Group Requirement			
	20 Hours	30 Hours	35 Hours	40 Hours
September	20	30	35	40
October	18	27	32	36
November	16	24	29	32
December	14	21	26	28
January	12	18	23	24
February	10	15	20	20
March	8	12	17	18
April	6	9	14	16
May - July	0	0	0	0

Leaving the Swim Team During the Season

If your swimmer leaves the Swim Team during the season (September 1, 2023 – July 31, 2024), fees for unfulfilled Team Support Hours will be charged to your account based on the following criteria:

- There is no charge assigned for leaving the Swim Team prior to the occurrence of the short course Pacific Committee Championships, which typically occurs in February.
- If your swimmer leaves the Swim Team after the short course Pacific Committee Championships meet has occurred, your account is charged based on the number of hours required for your swimmer's practice group, prorated for the number of months your swimmer has participated on the Team. The actual hours worked are subtracted from the prorated hours required, and the balance, if any, is charged to your account at the rate of \$25.00 per hour. If you prefer not to be charged for the unworked hours, you can work Team Support Hours until your remaining obligation is fulfilled, or until July 31, 2024.

Team Support Hour Expectations

Most opportunities for working Team Support Hours will occur during swim meets, either at RBAC or at various away venues. The Team Support Chair will notify families of support hour opportunities through emails and the Team Unify website.

- When you sign up for an open job, you may make changes to your signup(s) prior to the job deadline.
- After the job deadline has passed, you must find a replacement for yourself **and** notify the Team Support Chair **and/or** the meet's Team Support Coordinator. **Failure to show up for your Team Support job, will result in a \$25.00 per hour fee charged to your account.**
- After the job deadline has passed, if all shifts are not covered, the Team Support Chair will assign shifts to families based on the meet participants with the fewest Team Support Hours recorded to date (including those who have already met the Team Support Hour obligation). If a shift is assigned, you will receive an email from the Team Support Chair alerting you that your family has been assigned a shift.
 - Every effort will be made to place assignments in the session in which they have an athlete participating.
 - If a family refuses to accept an assigned shift(s), even if they have already fulfilled their minimum Team Support Hour

requirement, the family will be assessed a **\$25 per hour fee** for not showing up for their assigned shift(s).

- If a family cannot work a shift they signed up for, one they were assigned, or they must leave a shift early, it is the family's responsibility to find a replacement. Failure to find a replacement will result in a **\$25 per hour fee** charged to your account.
- It is the responsibility of every participating family to review the team support sign ups on Team Unify prior to a meet to confirm assignments. Penalties will not be waived because a family reports that they did not know they had a team support commitment.
- Families with older swimmers who drive themselves to swim meets are still responsible for completing all of their Team Support Hours.

Completion of Team Support Hours

- Even after you have completed your Team Support Hours obligation for the year, if your swimmer is swimming in a meet, you are expected to sign up for an open job.
- In addition, if your swimmer is in a finals session, you are expected to sign up for an open job during the session.

Conditions

- There will be no carryover of hours from year to year. Any hours worked in excess of the minimum required hours will not be applied to the following year.
- Families must work their own hours. There will be no gifting, sharing, or donating of hours.

100 Hours Club

- The Booster Club will recognize families who complete over 100 Team Support Hours in a year.
- Recognition will be in the form of a swim team gift (i.e. hat, t-shirt, water bottle, etc.) distributed at the end of the swim year after total hours are calculated.

Contact Information

For questions regarding the Booster Club's 2023 - 2024 Team Support Policies, please contact the Team Support Chair, Diane Docter at diane.docter@gmail.com or (310) 948-4347.

The intent of this policy is not to raise money, but to emphasize how critical it is that we ALL work together to make this a successful swim season. We

need the support of ALL Rose Bowl families to provide well run meets and activities for our swimmers. Our objective is to provide flexibility to families to fulfill their minimum required hours, while more evenly sharing in the team support effort required for a successful year.